

Covid-19 Returning to the Hall Quick Reference Guide

More detailed information is available on request.
Call us on 01509 230629
or email office@fearonhall.org.uk

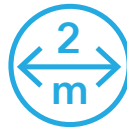
Fearon Hall
Community Centre

The urban
village hall
in the heart
of Loughborough

www.fearonhall.org.uk

Looking after yourself

- Respect the 2 metre social distancing.
- Wash hands regularly.
- Catch it, bin it, kill it.
- Wear a face mask when entering and moving around the Hall.
- Take your temperature daily.



Arriving and leaving the Hall

- Follow the guidance provided.
- Avoid public transport or car sharing - wear a mask if unavoidable.
- Stagger arrival times and use one way systems.
- Visitors to FCA and the Parish Office use the side door opposite the Parish Green.
- Visitors to Charnwood Arts please use the front door on Rectory Rd.



Using shared areas

- Avoid sharing equipment where possible - where unavoidable wipe down shared equipment before and after use with the wipes provided.
- Common areas eg toilets/door handles chairs etc will be cleaned by our cleaning teams on a frequent basis.



Hall safety

- Keep windows open for ventilation.
- Keep doors open if appropriate (not fire doors).
- Wash hands on arrival and at regular intervals after using the toilet and before eating.
- Sanitise as you enter and leave a room.
- Wear a face mask while moving around.



Food and drink

- Table service only.
- Groups of 6 individuals or 2 households (bubbles).
- For room hire, Covid restrictions still apply re: sharing of food.



Visitors

- Limit visitors to the Hall.
Max 30 people in our largest rooms
- Sign in and out
- Wear a face mask when entering and moving around the Hall.
- It is a legal requirement for all visitors to track and trace.



Covid waste

For disposal of any waste, tissues, masks, PPE material, deemed covid waste. Please double bag leave for 72 hours then dispose of as normal waste.



Support from Fearon Community Association (FCA)

FCA will provide on request:

- Bags for bins, gloves and disposable aprons for suspected covid cases on site.
- Track and trace sheets
- Staff signing in sheets.
- A certificate to prove secure working practices, risk assessments for the Hall, cleaning schedules and users schedule and timings.